



Setup Guide

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HP LaserJet Pro MFP 3103fdn

Setup overview

EN

Prepare printer

Choose setup option

Option 1: Basic setup

Use for basic printing without Internet

- USB
- Ethernet for network capability

OR

Option 2: Full-feature setup

Get advanced cloud management features with HP Smart Admin.

设置概述

ZHCN

准备打印机

选择设置选项

选项 1: 基本设置

在未连接至 Internet 的情况下使用基本的打印功能

- USB
- 通过以太网使用网络功能

或

选项 2: 完整功能设置

通过 HP Smart Admin 使用高级云管理功能。

설정 개요

KO

프린터 준비하기

설정 옵션 선택하기

옵션 1: 기본 설정

인터넷 없이 기본 인쇄 기능 사용

- USB
- 네트워크 기능을 위한 이더넷

또는

옵션 2: 전체 기능 설정

HP Smart Admin으로 고급 클라우드 관리 기능을 이용합니다.

Get help with setup

Find setup information and videos online.

获取有关设置的帮助

在线查找设置信息和视频。

설정 도움말 확인

온라인으로 설정 정보와 비디오를 찾아보십시오.



hp.com/support/ljmf3101-3108



1

EN

Plug in and power on. On the control panel, choose your language and country/region.



ZHCN

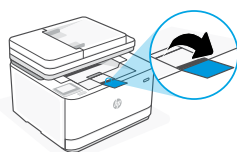
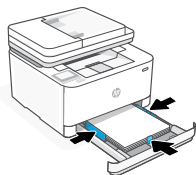
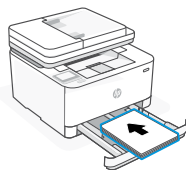
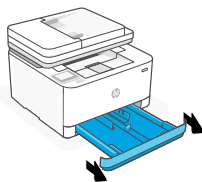
插上电源并开机。在控制面板上，选择您的语言和国家/地区。

KO

플러그를 꽂고 전원을 켭니다. 제어판에서 언어와 국가/지역을 선택합니다.



2



EN

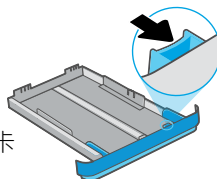
Load paper and adjust the guides.

Note: If loading paper larger than A4, pinch the button in the front of the tray and pull forward. The tray will extend forward by approximately 2.36 inches (60 mm).

ZHCN

装入纸张并调整导轨。

注意：如果装入的纸张尺寸比 A4 大，请捏住纸盒前面的卡销并向前拉。纸盒将向前延伸约 2.36 英寸（60 毫米）。



KO

용지를 넣고 가이드를 조정합니다.

참고: A4보다 큰 용지를 넣는 경우, 용지함 앞에 있는 버튼을 잡고 뒤로 밀니다. 용지함이 약 60mm(2.36인치) 정도 앞으로 연장됩니다.

EN **OPTION 1: Basic setup**

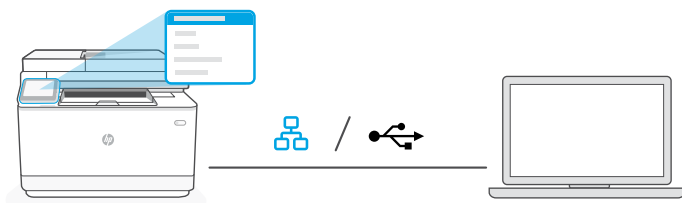
Choose Basic setup for printing on a local network or USB connection.

ZHCN **选项 1：基本设置**

选择基本设置，即可在本地网络上打印或使用 USB 连接进行打印。

KO **옵션 1: 기본 설정**

로컬 네트워크나 USB 연결에서 인쇄하려면 기본 설정을 선택합니다.



- EN** 1. On the control panel, choose your connection method:

Ethernet

- i. Connect an Ethernet cable from the printer to the same network as the computer.
- ii. Press “OK” on the control panel to confirm the IP address. Then continue with the steps on the control panel until you reach the home screen.

USB

- i. Connect the USB cable to the port on the back of the printer and to the computer.
- ii. Continue with the steps on the control panel until you reach the home screen.

2. Install printer software.

- i. Go to **hpsmart.com/download** to download the HP software and print drivers.
- ii. Install the software and complete setup.

ZH-CN

1. 在控制面板上，选择连接方法：

以太网



- i. 使用以太网连接线将打印机连接到计算机所在的网络。
- ii. 按控制面板上的“OK”确认 IP 地址。然后继续执行控制面板上的步骤，直到进入主屏幕。

USB



- i. 将 USB 连接线的两端分别连接到打印机背面的端口和计算机。
 - ii. 继续执行控制面板上的步骤，直到进入主屏幕。
2. 安装打印机软件。
 - i. 访问 hpsmart.com/download 下载 HP 软件和打印机驱动程序。
 - ii. 安装软件并完成设置。

KO

1. 제어판에서 연결 방법을 선택합니다.

이더넷



- i. 이더넷 케이블로 프린터를 컴퓨터와 동일한 네트워크에 연결합니다.
- ii. 제어판에서 “OK”를 눌러 IP 주소를 확인합니다. 그런 다음 홈 화면에 도달할 때까지 제어판의 단계를 계속 진행합니다.

USB



- i. USB 케이블을 프린터 뒷면의 포트와 컴퓨터에 연결합니다.
 - ii. 홈 화면에 도달할 때까지 제어판의 단계를 계속 진행합니다.
2. 프린터 소프트웨어를 설치합니다.
 - i. hpsmart.com/download 로 이동하여 HP 소프트웨어와 인쇄 드라이버를 다운로드합니다
 - ii. 소프트웨어를 설치하고 설정을 완료합니다.



Setup Complete
for Option 1



选项 1 设置完成



옵션 1용 설정 완료

EN

OPTION 2: Full-feature setup

Provides cloud-based tools to manage the printer in a multi-user, multi-printer environment.



Do not use USB cable. The printer must be on a network with access to the Internet.

ZHCN

选项 2：完整功能设置

提供基于云的工具，可用于管理多用户、多打印机环境中的打印机。



不使用 USB 连接线。打印机必须连接至可以访问 Internet 的网络。

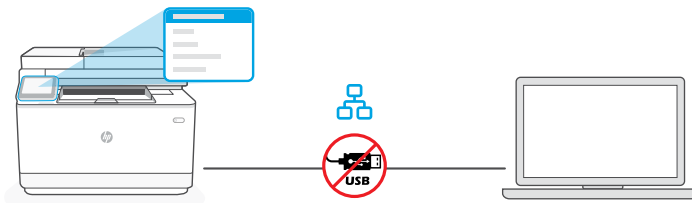
KO

옵션 2: 전체 기능 설정

여러 사용자, 여러 프린터가 있는 환경에서 프린터를 관리할 수 있는 클라우드 기반 툴을 제공합니다.



USB 케이블을 사용하지 마십시오. 프린터는 인터넷에 액세스할 수 있는 네트워크에 있어야 합니다.



1 Connect printer to network

将打印机连接到网络

네트워크에 프린터 연결

EN

1. On the control panel, choose "Ethernet."
2. Connect an Ethernet cable from the printer to the same network as the computer. Continue with the steps on the control panel until you reach the home screen.
3. Go to **hpsmart.com/setup** on a computer to install HP Easy Start software.
4. Choose the option for full-feature setup and to generate a pairing code. The pairing code displays on the control panel.

ZHCN

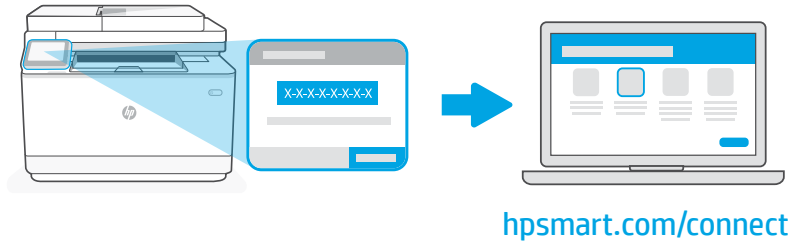
1. 在控制面板上选择“以太网”。
2. 使用以太网连接线将打印机连接到计算机所在的网络。继续执行控制面板上的步骤，直到进入主屏幕。
3. 在计算机上访问 **hpsmart.com/setup** 以安装 HP Easy Start 软件。
4. 选择完整功能设置选项，并生成配对代码。随后控制面板上将显示配对代码。

KO

1. 제어판에서 "Ethernet"을 선택합니다.
2. 이더넷 케이블로 프린터를 컴퓨터와 동일한 네트워크에 연결합니다. 홈 화면에 도달할 때까지 제어판의 단계를 계속 진행합니다.
3. 컴퓨터에서 **hpsmart.com/setup** 으로 이동하여 HP Easy Start 소프트웨어를 설치합니다.
4. 전체 기능 설정 및 페어링 코드 생성 옵션을 선택합니다. 페어링 코드가 제어판에 표시됩니다.



2 Pair printer to HP Smart Admin 将打印机与 HP Smart Admin 配对 HP Smart Admin 에 프린터 페어링하기



EN

1. Record the pairing code that displays on the control panel. The pairing code will expire after a limited time. If code expires, generate a new code in HP Easy Start.
2. Continue setup by going to **hpsmart.com/connect** in a web browser.
After creating or signing in to an HP account, you will:
 - Choose to set up the printer for a company/organization or for personal use.
 - Enter the pairing code to link the printer to your HP account.
 - Sign up for Instant Ink for hassle-free, toner delivery service (optional).
 - Install print drivers and print a test page.

1. 记录控制面板上显示的配对代码。配对代码将在有限时间后过期。如果代码过期，请在 HP Easy Start 中生成新的代码。
2. 在 Web 浏览器中访问 **hpsmart.com/connect** 以继续进行设置。创建或登录 HP 帐户后，您将能：
 - 选择打印机设置方式：是供公司/组织使用，还是供个人使用。
 - 输入配对代码，将打印机关联到您的 HP 帐户。
 - 注册 Instant Ink 即可享受便捷的碳粉配送服务（可选）。
 - 安装打印驱动程序并打印测试页。

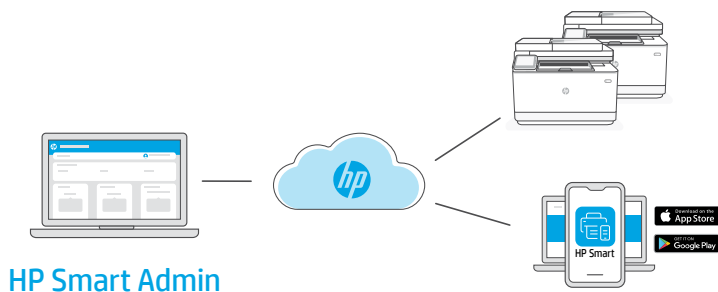
1. 제어판에 표시된 페어링 코드를 기록해 놓습니다. 일정 시간 후에 페어링 코드는 만료됩니다. 코드가 만료되면 HP Easy Start에서 새 코드를 생성합니다.
2. 웹 브라우저에서 **hpsmart.com/connect** 로 이동하여 설정을 계속합니다. HP 계정을 생성하거나 로그인한 후 다음을 실행합니다.
 - 회사/조직 또는 개인 용도 중에서 프린터 설정을 선택합니다.
 - 페어링 코드를 입력하여 프린터를 HP 계정에 연결합니다.
 - Instant Ink에 가입하여 번거로움 없는 토너 배송 서비스를 신청합니다(선택 사항).
 - 인쇄 드라이버를 설치하고 테스트 페이지를 인쇄합니다.



3 Manage printer with HP Smart Admin

利用 HP Smart Admin 管理 打印机

HP Smart Admin 으로 프린터 관리하기



EN After completing initial setup, manage the printer from a cloud-connected dashboard.



The dashboard URL differs based on how the printer was configured during setup:

Personal use: hpsmart.com

- Monitor printer status and supplies
- Share printer with friends and family
- Enable mobile printing (requires HP Smart)
- View warranty status

Company/organization use: hpsmart.com/admin

- Manage the printer, toner, users, and more
- Enable mobile printing (requires HP Smart)
- Keep your printing private with Private Pickup

ZHCN 完成初始设置后，可从云连接仪表板管理打印机。



根据打印机在设置期间的配置方式，仪表板 URL 会有所不同：

个人使用: hpsmart.com

- 监控打印机状态和耗材
- 与朋友和家人共享打印机
- 启用移动打印（需要 HP Smart）
- 查看保修状态

公司/组织使用: hpsmart.com/admin

- 管理打印机、碳粉、用户等
- 启用移动打印（需要 HP Smart）
- 利用私人取件功能确保打印的私密性

KO 초기 설정을 완료한 후 클라우드가 연결된 대시보드에서 프린터를 관리합니다.



설정 중 프린터를 구성한 방식에 따라 대시보드 URL이 달라집니다.

개인 용도: hpsmart.com

- 프린터 상태 및 소모품 모니터링
- 친구 및 가족과 프린터 공유
- 모바일 인쇄 활성화(HP Smart 필요)
- 보증 상태 확인

회사/조직 용도: hpsmart.com/admin

- 프린터, 토너, 사용자 등을 관리
- 모바일 인쇄 활성화(HP Smart 필요)
- 프라이빗 픽업 기능으로 인쇄물의 기밀 유지

設定概觀

Ringkasan penyiapan

ภาพรวมการตั้งค่า

ZHTW

ID

TH

準備印表機

Menyiapkan printer

การเตรียมเครื่องพิมพ์

選擇設定選項

Pilih opsi penyiapan

เลือกตัวเลือกการตั้งค่า

選項 1：基本設定

用於在未連線至網際網路的情況下使用基本的列印功能

- USB
- 透過乙太網路使用網路功能

或者

選項 2：完整功能設定

透過 HP Smart Admin 取得進階雲端管理功能。

Opsi 1: Penyiapan dasar

Gunakan untuk pencetakan dasar tanpa Internet

- USB
- Ethernet untuk kemampuan jaringan

ATAU

Opsi 2: Penyiapan fitur lengkap

Dapatkan fitur pengelolaan cloud lanjutan dengan HP Smart Admin.

ตัวเลือก 1: การตั้งค่าพื้นฐาน

ใช้สำหรับการพิมพ์พื้นฐานโดยไม่ใช้อินเทอร์เน็ต

- USB
- Ethernet เพื่อความสามารถในการเชื่อมต่อเครือข่าย

หรือ

ตัวเลือก 2: ตั้งค่าแบบครบทุกฟีเจอร์

รับฟีเจอร์การจัดการบนคลาวด์ขั้นสูงด้วย HP Smart Admin

獲得設定方面的協助

在線上尋找設定資訊及視訊。

Dapatkan bantuan penyiapan

Temukan informasi penyiapan dan video secara online.

ขอความช่วยเหลือเกี่ยวกับการตั้งค่า

ค้นหาข้อมูลและวิดีโอเกี่ยวกับการตั้งค่าผ่านทางออนไลน์



hp.com/support/ljmf3101-3108



1

ZHTW

插入電源線並開機。在控制面板上選擇您的語言與國家/地區。

ID

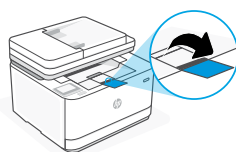
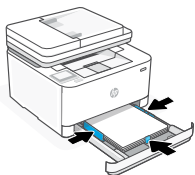
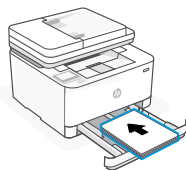
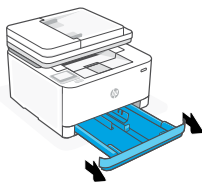
Colokkan dan nyalakan. Pada panel kontrol, pilih bahasa dan negara/wilayah.

TH

เสียบปลั๊กและเปิดเครื่อง บนแผงควบคุม เลือกภาษาและประเทศ/ภูมิภาคของคุณ



2



ZHTW

裝入紙張，並調整導板。

附註：若裝入的紙張尺寸大於 A4，請捏住紙匣前端的卡榫，接著向前拉。紙匣將向前伸出大約 2.36 英吋 (60 公釐)。

ID

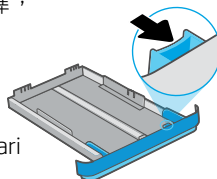
Masukkan kertas dan sesuaikan pemandunya.

Catatan: Jika kertas yang dimasukkan berukuran lebih besar dari A4, tekan tombol di depan baki dan tarik ke depan. Baki akan memanjang ke depan sekitar 2,36 inci (60 mm).

TH

ใส่กระดาษและปรับตัวกั้น

หมายเหตุ: หากต้องการใส่กระดาษที่ใหญ่กว่า A4 ให้บีบปุ่มที่ด้านหน้าของถาด แล้วดึงมาด้านหน้า ถาดจะยืดออกมาด้านหน้าประมาณ 2.36 นิ้ว (60 มม.)



ZHTW

選項 1：基本設定

選擇基本設定，透過區域網路或 USB 連線列印。

ID

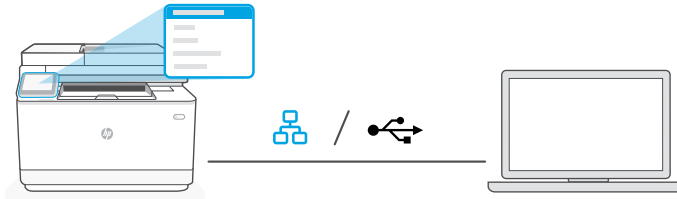
OPSI 1: Penyiapan dasar

Pilih Penyiapan dasar untuk melakukan pencetakan di jaringan lokal atau koneksi melalui USB.

TH

ตัวเลือก 1: การตั้งค่าพื้นฐาน

เลือกการตั้งค่าพื้นฐานสำหรับการส่งพิมพ์ผ่านเครือข่ายโลคัล หรือการเชื่อมต่อ USB



ZHTW

1. 在控制面板上選擇連線方式：

乙太網路



- 使用乙太網路纜線將印表機連線至與電腦相同的網路。
- 按下控制面板上的「確定」以確認 IP 位址。然後在控制面板上繼續執行步驟，直到您回到首頁畫面。

USB



- 將 USB 纜線的一端連接至印表機背面的連接埠，然後將另一端連接至電腦。
 - 在控制面板上繼續執行步驟，直到您回到首頁畫面。
- ### 2. 安裝印表機軟體。
- 前往 hpsmart.com/download 以下載 HP 軟體和列印驅動程式。
 - 安裝軟體並完成設定。

- ID** 1. Di panel kontrol, pilih metode koneksi Anda:

Ethernet



- i. Sambungkan kabel Ethernet dari printer ke jaringan yang sama dengan komputer.
- ii. Tekan "OK" pada panel kontrol untuk mengonfirmasi alamat IP. Lalu, lanjutkan langkah-langkah di panel kontrol hingga Anda sampai di layar beranda.

USB



- i. Sambungkan kabel USB ke port di belakang printer dan ke komputer.
- ii. Lanjutkan langkah-langkah di panel kontrol hingga Anda sampai di layar beranda.

2. Instal perangkat lunak printer.

- i. Buka **hpsmart.com/download** untuk mengunduh perangkat lunak HP dan driver pencetakan.
- ii. Instal perangkat lunak dan selesaikan penyiapan.

- TH** 1. บนแผงควบคุม เลือกวิธีการเชื่อมต่อของคุณ:

Ethernet



- i. เชื่อมต่อสาย Ethernet จากเครื่องพิมพ์เข้ากับเครือข่ายเดียวกันกับคอมพิวเตอร์
- ii. กด "OK" บนแผงควบคุมเพื่อยืนยันที่อยู่ IP จากนั้นดำเนินการต่อตามขั้นตอนบนแผงควบคุม จนกว่าคุณจะสามารถเข้าสู่หน้าจอหลัก

USB



- i. เชื่อมต่อสาย USB กับพอร์ตที่ด้านหลังของเครื่องพิมพ์ และเข้ากับคอมพิวเตอร์
- ii. ดำเนินการต่อตามขั้นตอนบนแผงควบคุม จนกว่าคุณจะสามารถเข้าสู่หน้าจอหลัก

2. ติดตั้งซอฟต์แวร์สำหรับเครื่องพิมพ์

- i. ไปที่ **hpsmart.com/download** เพื่อดาวน์โหลดซอฟต์แวร์ HP และไดรเวอร์การพิมพ์
- ii. ติดตั้งซอฟต์แวร์และดำเนินการตั้งค่าจนเสร็จสมบูรณ์



選項 1 設定完成



Penyiapan Selesai
untuk Opsi 1



ดำเนินการตั้งค่าสำหรับตัว
เลือก 1 ให้เสร็จสมบูรณ์

ZHTW

選項 2：完整功能設定

提供了雲端型工具，可用於管理多使用者及多印表機環境中的印表機。



請勿使用 USB 纜線。印表機必須位於可連線網際網路的網路上。

ID

OPSI 2: Penyiapan fitur lengkap

Menyediakan alat berbasis cloud untuk mengelola printer di lingkungan multi-pengguna dan multi-printer.



Jangan gunakan kabel USB. Printer harus berada di jaringan yang memiliki akses ke Internet.

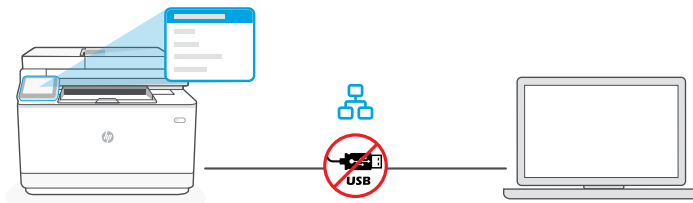
TH

ตัวเลือก 2: ตั้งค่าแบบครบทุกฟีเจอร์

จะให้เครื่องมือบนระบบคลาวด์เพื่อจัดการเครื่องพิมพ์ในสภาพแวดล้อมแบบหลายผู้ใช้และหลายเครื่องพิมพ์



ไม่ใช่สาย USB เครื่องพิมพ์ต้องอยู่บนเครือข่ายที่สามารถเข้าถึงอินเทอร์เน็ตได้



ZHTW

1. 在控制面板上選擇「乙太網路」。
2. 使用乙太網路纜線將印表機連線至與電腦相同的網路。在控制面板上繼續執行步驟，直到您回到首頁畫面。
3. 在電腦上前往 **hpsmart.com/setup** 以安裝 HP Easy Start 軟體。
4. 選擇完整功能設定的選項並產生配對代碼。控制面板上會顯示配對代碼。

ID

1. Di panel kontrol, pilih "Ethernet."
2. Sambungkan kabel Ethernet dari printer ke jaringan yang sama dengan komputer. Lanjutkan langkah-langkah di panel kontrol hingga Anda sampai di layar beranda.
3. Buka **hpsmart.com/setup** pada komputer untuk menginstal perangkat lunak HP Easy Start.
4. Pilih opsi untuk penyiapan fitur lengkap dan untuk membuat kode penyangangan. Kode penyangangan ditampilkan di panel kontrol.

TH

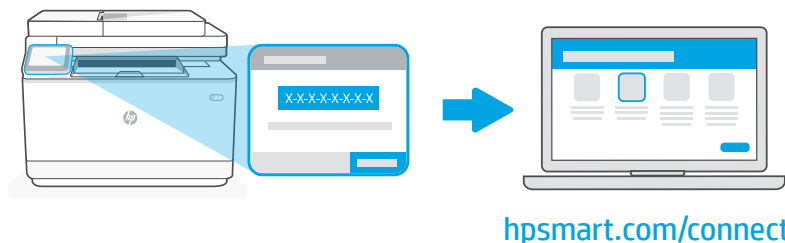
1. บนแผงควบคุมให้เลือก "Ethernet"
2. เชื่อมต่อสาย Ethernet จากเครื่องพิมพ์เข้ากับเครือข่ายเดียวกันกับคอมพิวเตอร์ ดำเนินการต่อตามขั้นตอนบนแผงควบคุม จนกว่าคุณจะสามารถเข้าสู่หน้าจอหลัก
3. ไปที่ **hpsmart.com/setup** บนคอมพิวเตอร์เพื่อติดตั้งซอฟต์แวร์ HP Easy Start
4. เลือกตัวเลือกตั้งค่าแบบครบทุกฟีเจอร์ และสร้างรหัสการจับคู่ รหัสการจับคู่จะแสดงอยู่บนแผงควบคุม:



2 將印表機與 HP Smart Admin 配對

Sambungkan
printer ke
HP Smart Admin

จับคู่เครื่องพิมพ์กับ
HP Smart Admin



ZHTW

1. 記下控制面板上顯示的配對代碼。配對代碼將於限定時間後過期。若代碼過期，請於 HP Easy Start 內產生新的代碼。
2. 在網頁瀏覽器中前往 hpsmart.com/connect 以繼續設定。在建立或登入 HP 帳戶後，您將能：
 - 選擇印表機設定方式：供公司/組織使用或供個人使用。
 - 輸入配對代碼，以將印表機連結至您的 HP 帳戶。
 - 註冊 Instant Ink，享受便捷的碳粉配送服務 (選用)。
 - 安裝列印驅動程式並列印測試頁。

ID

1. Catat kode penyandingan yang ditampilkan di panel kontrol. Kode penyambungan akan berakhir masa berlakunya setelah waktu yang terbatas. Jika masa berlaku kode sudah berakhir, buat kode baru di HP Easy Start.
2. Lanjutkan penyiapan dengan membuka **hpsmart.com/connect** di browser web. Setelah membuat atau masuk ke akun HP, Anda akan:
 - Memilih cara menyiapkan printer bagi perusahaan/organisasi atau untuk penggunaan pribadi.
 - Memasukkan kode penyandingan untuk menghubungkan printer ke akun HP Anda.
 - Mendaftarkan diri di Instant Ink untuk mendapat layanan pengiriman toner yang bebas repot (opsional).
 - Menginstal driver pencetakan dan mencetak halaman uji.

TH

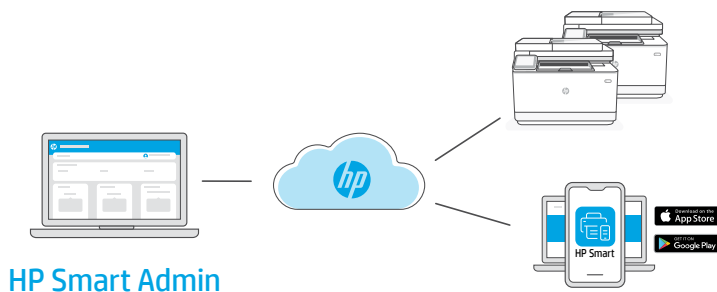
1. บันทึกรหัสการจับคู่ที่แสดงอยู่บนแผงควบคุม รหัสการจับคู่จะหมดอายุภายในเวลาที่จำกัด หากรหัสหมดอายุให้สร้างรหัสใหม่ใน HP Easy Start
2. ดำเนินการตั้งค่าต่อไปที่ **hpsmart.com/connect** ในเว็บเบราว์เซอร์ หลังจากสร้างหรือลงชื่อเข้าใช้บัญชีผู้ใช้ HP แล้ว คุณสามารถทำได้
 - เลือกตั้งค่าเครื่องพิมพ์ของคุณสำหรับบริษัท/องค์กร หรือสำหรับการใช้งานส่วนบุคคล
 - ป้อนรหัสการจับคู่เพื่อเชื่อมโยงเครื่องพิมพ์กับบัญชีผู้ใช้ HP ของคุณ
 - ลงทะเบียนใช้งาน Instant Ink เพื่อรับบริการจัดส่งผงหมึกฟรีที่แสนสะดวกสบาย (ไม่บังคับ)
 - ติดตั้งไดรเวอร์การพิมพ์และพิมพ์หน้าทดสอบ



3 透過 HP Smart Admin 管理印表機

Kelola printer
dengan
HP Smart Admin

จัดการเครื่องพิมพ์ด้วย
HP Smart Admin



ZHTW

完成初始設定後，即可透過雲端連線儀表板管理印表機。



依據設定期間印表機的配置方式，儀表板 URL 將有所差異：

個人使用：hpsmart.com

- 監控印表機狀態和耗材
- 與親朋好友共用印表機
- 啟用行動列印 (需要 HP Smart)
- 檢視保固狀態

公司/組織使用：hpsmart.com/admin

- 管理印表機、碳粉、使用者，及更多其他項目
- 啟用行動列印 (需要 HP Smart)
- 利用私人取件功能保障列印的隱私性

ID Setelah menyelesaikan penyiapan awal, kelola printer dari dasbor yang terhubung ke cloud.



URL dasbor berbeda-beda, tergantung konfigurasi printer selama penyiapan:

Penggunaan pribadi: hpsmart.com

- Memantau status printer dan persediaan
- Berbagi printer dengan teman dan keluarga
- Mengaktifkan pencetakan seluler (harus menggunakan HP Smart)
- Melihat status garansi

Perusahaan/organisasi menggunakan: hpsmart.com/admin

- Mengelola printer, toner, pengguna, dan lainnya
- Mengaktifkan pencetakan seluler (harus menggunakan HP Smart)
- Jaga privasi pencetakan Anda dengan fitur Ambil Sendiri

TH

หลังจากตั้งค่าครั้งแรกเสร็จแล้ว ให้จัดการเครื่องพิมพ์จากแดชบอร์ดที่เชื่อมต่อบนคลาวด์



URL ของแดชบอร์ดจะแตกต่างกันไปตามลักษณะการกำหนดค่าเครื่องพิมพ์ในระหว่างการตั้งค่า

ใช้งานส่วนบุคคล: hpsmart.com

- ตรวจสอบสถานะเครื่องพิมพ์และวัสดุสิ้นเปลือง
- แชร์เครื่องพิมพ์กับเพื่อนๆ และครอบครัว
- เปิดใช้งานการสั่งพิมพ์ผ่านอุปกรณ์เคลื่อนที่ (ต้องใช้ HP Smart)
- ดูสถานะการรับประกัน

บริษัท/องค์กรใช้: hpsmart.com/admin

- จัดการเครื่องพิมพ์ พนักงาน ผู้ใช้ และอื่นๆ
- เปิดใช้งานการสั่งพิมพ์ผ่านอุปกรณ์เคลื่อนที่ (ต้องใช้ HP Smart)
- รักษาความเป็นส่วนตัวในการพิมพ์งานของคุณด้วยการรับแบบส่วนบุคคล

Tổng quan về thiết lập

VI

Chuẩn bị máy in

Chọn tùy chọn thiết lập

Tùy chọn 1: Thiết lập cơ bản

Dùng để in cơ bản không cần đến Internet

- USB
- Ethernet cho chức năng kết nối mạng

HOẶC

Tùy chọn 2: Thiết lập đầy đủ tính năng

Có được các tính năng quản lý đám mây nâng cao bằng HP Smart Admin.

Nhận trợ giúp liên quan đến thiết lập

Tìm thông tin thiết lập và video trực tuyến.



hp.com/support/ljmfp3101-3108



Chuẩn bị máy in

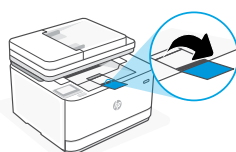
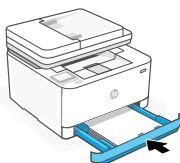
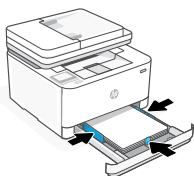
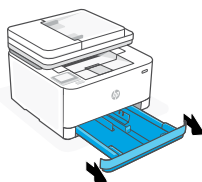
1

VI

Cắm và bật nguồn máy in. Trên bảng điều khiển, chọn ngôn ngữ và quốc gia/khu vực của bạn.



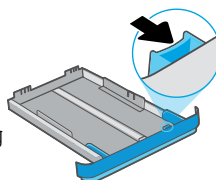
2



VI

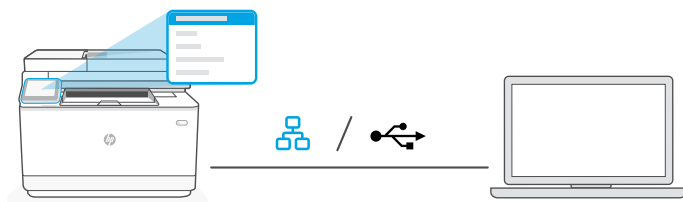
Nạp giấy và điều chỉnh các thanh dẫn giấy.

Lưu ý: Nếu nạp giấy lớn hơn A4, hãy bóp nút ở phía trước của khay và kéo về phía trước. Khay sẽ nhô ra về phía trước khoảng 2,36 inch (60 mm).



VI TÙY CHỌN 1: Thiết lập cơ bản

Chọn Thiết lập cơ bản để in trên mạng cục bộ hoặc kết nối USB.



- VI 1. Trên bảng điều khiển, chọn phương thức kết nối:

Ethernet

- Kết nối cáp Ethernet từ máy in với cùng một mạng của máy tính.
- Nhấn “OK” trên bảng điều khiển để xác nhận địa chỉ IP. Sau đó, tiếp tục thực hiện các bước trên bảng điều khiển cho đến khi bạn đến màn hình chính.

USB

- Kết nối cáp USB với cổng ở mặt sau của máy in và với máy tính.
 - Tiếp tục thực hiện các bước trên bảng điều khiển cho đến khi bạn đến màn hình chính.
2. Cài đặt phần mềm máy in.
- Truy cập vào trang hpsmart.com/download để tải xuống phần mềm HP và trình điều khiển in.
 - Cài đặt phần mềm và hoàn tất thiết lập.

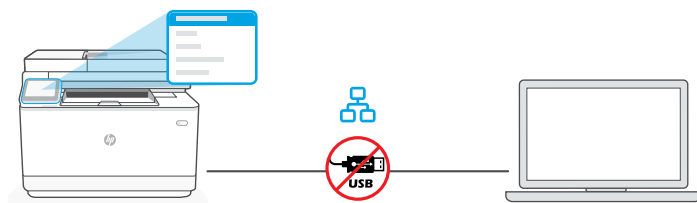
 Hoàn tất thiết lập cho Tùy chọn 1

TÙY CHỌN 2: Thiết lập đầy đủ tính năng

Cung cấp các công cụ điện toán đám mây để quản lý máy in trong môi trường có nhiều người dùng, nhiều máy in.



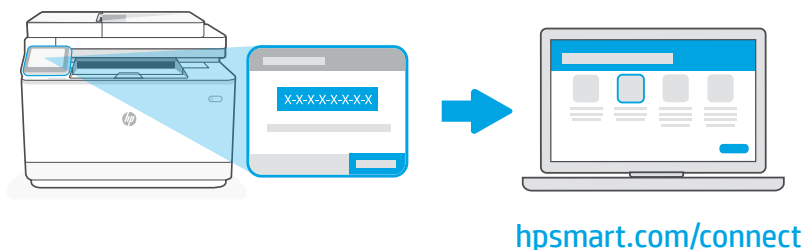
Không sử dụng cáp USB. Máy in phải hoạt động trong mạng có quyền truy cập Internet.



1 Kết nối máy in với mạng

1. Trên bảng điều khiển, chọn “Ethernet.”
2. Kết nối cáp Ethernet từ máy in với cùng một mạng của máy tính. Tiếp tục thực hiện các bước trên bảng điều khiển cho đến khi bạn đến màn hình chính.
3. Truy cập vào trang hpsmart.com/setup trên máy tính để cài đặt phần mềm HP Easy Start.
4. Chọn tùy chọn để thiết lập đầy đủ tính năng và tạo mã ghép đôi. Mã ghép đôi hiển thị trên bảng điều khiển.

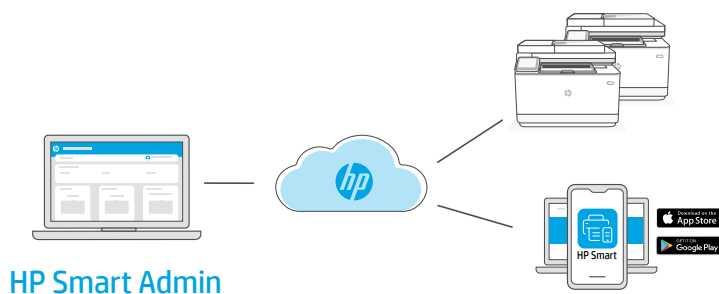
2 Ghép đôi máy in với HP Smart Admin



vi

1. Ghi lại mã ghép đôi hiển thị trên bảng điều khiển. Mã ghép đôi sẽ hết hạn sau một khoảng thời gian ngắn. Nếu mã này hết hạn, hãy tạo một mã mới trong HP Easy Start.
2. Tiếp tục quá trình thiết lập bằng cách truy cập vào **hpsmart.com/connect** trong trình duyệt web. Sau khi tạo hoặc đăng nhập vào tài khoản HP, bạn sẽ:
 - Chọn cách thiết lập máy in cho công ty/tổ chức hoặc cho mục đích sử dụng cá nhân.
 - Nhập mã ghép đôi để nối kết máy in với tài khoản HP của bạn.
 - Đăng ký Instant Ink để sử dụng dịch vụ giao mực in thuận tiện (không bắt buộc).
 - Cài đặt trình điều khiển in và in trang kiểm tra.

3 Quản lý máy in với HP Smart Admin



VI

Sau khi hoàn tất quy trình thiết lập ban đầu, hãy quản lý máy in từ bảng thông tin được kết nối với đám mây.



URL của bảng thông tin khác nhau dựa trên cách thiết lập cấu hình máy in trong quá trình thiết lập:

Sử dụng cá nhân: hpsmart.com

- Theo dõi tình trạng máy in và vật tư
- Chia sẻ máy in với bạn bè và gia đình
- Cho phép in từ thiết bị di động (yêu cầu HP Smart)
- Xem tình trạng bảo hành

Công ty/tổ chức sử dụng: hpsmart.com/admin

- Quản lý máy in, mực in, người dùng, v.v.
- Cho phép in từ thiết bị di động (yêu cầu HP Smart)
- Giữ bảo mật cho bản in của bạn với tính năng Private Pickup



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ZHCN

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